
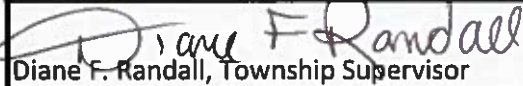


<b>ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES</b>	
<b>8555 Knapp Road, Houghton Lake, MI 48629</b>	<b>3225</b>
<b>August 5, 2019</b>	
Supervisor Randall called the meeting to order at 7:00 p.m., and Airport Manager Chris Ambrose lead the Pledge of Allegiance.	Call to Order
Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, DuPuis-Trustee, and Christian-Trustee.	Roll Call
	<b>CONSENT AGENDA</b>
Supervisor asked for questions or extractions on the Consent Agenda. Clerk asked to extract the EV Materials bill for the inlay at Lakeview Park. Motion by Hose, second by DuPuis, to accept the items on the Consent Agenda with the additional bills and to extract the inlay bill for Lakeview Park Phase II for later discussion. All yes, Motion carried.	Approved
	<b>PUBLIC COMMENT</b>
None at this time.	None
	<b>CORRESPONDENCE</b>
Supervisor presented Burnham & Flowers alternative health insurance plan for renewal.	Health Insurance
Reviewed notice of DNR Forest Management Unit annual Open House on August 21, 2019.	DNR Open House
Reviewed letter from Public Policy Associates regarding new team for advisors.	Public Policy Associates
Resignation letter from the Houghton Lake Ambulance Authority from Richard Pastula was reviewed. Motion by Christian, second by Hose, to accept the resignation of Richard Pastula from the Houghton Lake Ambulance Authority Board effective August 5, 2019, with the Roscommon Township Board's sincere appreciation for his service to the community. All yes, Motion carried.	Resignation from HL Ambulance Authority Board
Board reviewed DuPuis request for consideration of appointment to HL Ambulance Authority Board. Motion by Milburn, second by Hose, to appoint Terry DuPuis to the Houghton Lake Ambulance Authority Board for a term to begin August 6, 2019 through December 31, 2021. All yes, Motion carried.	Appointment to HL Ambulance Authority Board
Board reviewed and discussed an email sent by Roscommon County Controller requesting Township authorize all Township properties to be included in County Brownfield Redevelopment Authority. It was consensus of the Board to attend the August 28, 2019 hearing regarding Brownfield Redevelopment Authority to obtain more information.	Roscommon County Brownfield Redevelopment Authority
Supervisor presented request from property owners asking for a No Outlet sign. Motion by DuPuis, second by Hose, to authorize the purchase of a No Outlet sign for Deadstream Rd. (North) for an amount not to exceed \$250.00 from line item 101-812-775-00. All yes, Motion carried.	No Outlet Sign at Deadstream
	<b>UNFINISHED BUSINESS</b>
Supervisor presented Roscommon Township Safe Drinking Water Policy. After discussion regarding who should be responsible for water testing and tracking, Supervisor agreed to change all mentions of Clerk in policy to Supervisor. Motion by Milburn, second by Hose, to adopt the Roscommon Township Safe Drinking Water Policy to exclude Clerk and insert Supervisor. All yes, Motion carried.	Safe Drinking Water Policy
Supervisor reviewed the only bid received for the sale of Lot 29, Jane-B Subdivision. Motion by Christian, second by DuPuis, to adopt Resolution #2019-8-5 to authorize the sale of property #011-435-029-0000, legally described as: Lot 29, JANE-B SUBDIVISION, to Mark D. Ross and Heidi S. Ross for \$1,800.00 to line item 101-333-958-00-Blight Enforcement. All yes, Motion carried.	Resolution #2019-8-5 Sale of Lot 29, Jane-B Subdivision
	<b>NEW BUSINESS</b>
September Budget Work Session date was for September 24, 2019 at 8:30 a.m.	Budget Work Session
Board reviewed the Roscommon Township L-4029 for filing with County. Motion by Christian, second by Milburn, to adopt Resolution #2019-8-5a, to authorize the Clerk and Supervisor to execute the L-4029 as presented for the 2019 Tax Rate Request in the total amount of 3.7121 mills. All yes. Motion carried.	Resolution #2019-8-5a L-4029

	<b>NEW BUSINESS Cont.</b>
Roscommon Township Fire Department proposed new hires were introduced and discussed. Motion by Christian, second by Hose, to appoint Virginia Lake to the position of Probationary Firefighter of Roscommon Township Fire Department effective August 5, 2019. All yes, Motion carried.	Appointed Probationary Firefighter
Motion by Hose, second by Christian, to appoint Tyler Garcia to the position of Probationary Firefighter of Roscommon Township Fire Department effective August 5, 2019. All yes, Motion carried.	Appointed Probationary Firefighter
MTA 2019 On the Road meetings was discussed. Motion by Milburn, second by Hose, to authorize any Board Member to attend the MTA 2019 On the Road meeting at a convenient location, mileage included from line items 101-101-860-00 and 101-101-870-00. Notify Supervisor prior to September 16, 2019 for registration. All yes, Motion carried.	MTA 2019 On the Road Meetings
Michigan Department of Treasury 2019 Local Government Summit notice was reviewed. Motion by Hose, second by Christian, to authorize mileage reimbursement to attend the 2019 Local Government Summit hosted by the Michigan Department of Treasury from line items 101-101-860-00 and 101-101-870-00. The summit is free of charge and lunch will be provided. All yes, Motion carried.	2019 Local Government Summit
Clerk advised the Board of a notice for input regarding MDOT STIP 2020-2023 project list and her desire to write to MDOT requesting reconsideration of M-55 and Loxley traffic signal. It was consensus of the Board to allow Clerk to send letter to MDOT asking for reconsideration for traffic light at the corner of M-55 and Loxley.	Comments on MDOT STIP for 2020-2023
Board reviewed Land Use/Ordinance Office quote for new office equipment and furniture. Motion by Hose, second by DuPuis, to approve the quote from Custom Office Systems to upgrade office for Land Use/Ordinance Office in the amount of \$2,895.00 from line item 101-265-976-00. All yes, Motion carried.	Land use/Ordinance Office Quote
There was discussion regarding sale of old maintenance trailer. Motion by Hose, second by DuPuis, to authorize sale of used maintenance trailer for \$500.00 to line item 101-698-977-00, with purchaser providing a certified check to be cleared by the bank or cash payment, and disclosure of condition of trailer noted at time of sale. All yes, Motion carried.	Sale of used Maintenance Trailer
Purchase of maintenance shed at Skinner Park was reviewed along with permit fees and size requirements. Motion by Hose, second by DuPuis, to authorize up to \$4,500.00 for maintenance shed at Skinner Park/Township Hall from line item 101-265-976-00. All yes, Motion carried.	Maintenance Shed
Motion by Hose, second by Christian, to move \$2,000.00 from Contingency line item 101-101-999-00 to Building Improvements line item 101-265-976-00. All yes, Motion carried.	Budget Amendment
Supervisor reviewed drainage issue at hall. Fire Chief Williams offered suggestions on repairs. It was the consensus of the Board to tabled at this time for further review of options to solve the matter.	Township Hall drainage issue
Supervisor discussed 2019-2020 Budget Amendment. Motion by Hose, second by DuPuis, to adopt Resolution #2019-8-5b to amend the 2019-2020 Fiscal Year Budget as follows: 101-000-632-00 Admin Fee-Original Budget of \$33,483.00, amend the budget to \$47,047.00 bringing Revenue total to \$940,124.88. Also in Expenses: Contingency 101-101-999-00 to add \$13,564.00. All yes, Motion carried.	Resolution #2019-8-5b 2019-2020 Budget Amendment
Discussion regarding Lakeview Phase II contract and paying the inlay bill from EV Materials and tracking payment of bills for contractor. Motion by DuPuis, second by Hose, for Township to pay the inlay bill from EV Materials. All yes, Motion carried.	EV Materials Invoice

		ANNOUNCEMENTS
Supervisor stated the Household Hazardous Waste Day is September 7, 2019, at the Roscommon County Road Commission from 9:00 a.m. to 1:00 p.m.		Household Hazardous Waste Day
Clerk mentioned that Movie in the Park is this Saturday August 10, 2019 at the Skinner Park. Rotary Interact is doing concession, Roscommon Township Fire Department will have ladder truck, and Sheriff Department will be here with the bounce house. She requested held from board to solicit more donations to cover the cost.		Movie in the Park
		PUBLIC COMMENT
Airport Manager Chris Ambrose gave update on the fundraiser for the Airport Hangar stating about \$1,300 was raised. He also stated on August 20, 2019 the Roscommon Township Fire Department will be conducting airplane rescue training at the airport.		Airport Hangar Fundraiser and Fire Department Training
Resident asked questions regarding the website, cemetery and Township Board procedures.		Website, Cemetery, Board Procedures
		ADJOURN
Supervisor adjourned the meeting at 8:21 p.m.		8:21 PM
 Carie A. Milburn, Township Clerk	Date: 9/11/19	
 Diane F. Randall, Township Supervisor	Date: 9/11/19	Minutes prepared by Deputy Clerk Stogiera

