

ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINTUES	
September 5, 2017	3202
8555 Knapp Road, Houghton Lake, MI 48629	
Supervisor Randall called the meeting to order at 7:00 p.m., Roscommon Township Firefighter Josh Sinischo lead the Pledge of Allegiance.	Call to Order
Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, DuPuis-Trustee, and Christian-Trustee.	Roll Call
Motion by Milburn, second by Christian, to add to the Agenda under New Business #15 , request to sell unused compost center equipment. All yes, Motion carried.	Approved
	CONSENT AGENDA
Motion by DuPuis, second by Hose, to approve the items on the consent agenda with the additional bills and treasurer's report. All yes, Motion Carried.	Approved
	PUBLIC COMMENT
None at this time.	None
	CORRESPONDENCE
Correspondence regarding the Michigan Department of Natural Resources open house, September 7, 2017, at the Roscommon Field Office was reviewed.	MDNR Open House
Resignation letter from Terry DuPuis from the Zoning Board of Appeals was read. Motion by Hose, second by Christian, to accept the resignation of Terry DuPuis from the Roscommon Township Zoning Board of Appeal effective September 5, 2017. All yes, Motion carried.	Resignation from ZBA of Terry DuPuis
Allen Belanger addressed the Board regarding towing costs he had incurred.	Bellanger Towing
Treasurer presented the letter from Roscommon County Controller regarding Animal Control Ordinance Amendment regarding township fees received for sale of dog license and Animal Control removal of enforcement for disturbing sounds of dogs.	Roscommon County Animal Control Ordinance Amendment
Roscommon County Road Commission Annual Fall Ride Around flyer was reviewed with a date of September 12 and there was discussion about who was attending.	RCRC Fall Ride Around
US Dept. of Commerce letter regarding 2020 Census Update of Census Addresses was reviewed. Motion by Hose, second by DuPuis to authorize Roscommon Township to participate with the 2020 Census Local Update of Census Addresses Operation. All yes, Motion carried.	2020 Census LUCA
Email from Susan Huffman of the Red Cross Roscommon County was discussed regarding Roscommon Township Hall being a shelter for the Red Cross. Trustee Christian will research the matter and bring back a recommendation.	Red Cross Shelter
Letter from the Michigan Department of Treasury regarding the Township's perfect score on the AMAR for the State Tax Commission was reviewed.	AMAR Perfect Score
Guardian Insurance renewal package for Dental and Vision insurance as reviewed.	Guardian Insurance
JoJean Thompson from Up North Prevention addressed the Board regarding its decision to allow commercial medical marihuana facilities and suggested the Township proceed slowly before beginning work on an Ordinance.	Medical Marihuana Ordinance Concerns
	UNFINISHED BUSINESS
None at this time.	None
	NEW BUSINESS
Roscommon Township Fire Department Executive Committee's recommendation regarding hiring Anthony Bair was reviewed and discussed. Motion by Milburn, second by DuPuis, to hire Anthony Bair as a Roscommon Township volunteer firefighter effective September 5, 2017, with a six month review by the Roscommon Township Fire Department Executive Board, and pending a clear background check. All yes, Motion carried.	Hire Anthony Bair as Roscommon Township volunteer firefighter
Roscommon Township Fire Department recommendation for the First Lieutenant was read. Motion by Hose, second by DuPuis, to appoint Josh Sinischo as Roscommon Township First Lieutenant effective September 5, 2017. All yes, Motion carried.	Appoint Josh Sinischo as First Lieutenant

<p>There was discussion regarding acceptance of credit cards for tax payments. Motion by Hose, second by Christian, to adopt Resolution # 2017-9-5 for the Acceptance of Payments by Financial Transaction Device as follows: WHEREAS, Public Act 280 of 1995, MCL 129.221, et seq., authorizes a township board to adopt a resolution authorizing the acceptance of payments by financial transaction devices; and AND WHEREAS, it has been determined by the treasurer of Roscommon Township that acceptable financial transaction devices include: VISA, MASTERCARD, DISCOVER CARD, and AMERICAN EXPRESS; AND WHEREAS, the financial transaction devices that may be accepted comply with the Township's depository Resolution under MCL 120.12 of the Michigan Compiled Laws, NOW THEREFORE BE IT RESOLVED that effective September 5, 2017, the Roscommon Township Board authorizes the treasurer to proceed to implement their use according to the following policy: Financial transactions that may be made by a financial transmission device shall include real and personal property taxes. The following department is authorized to accept such payments by financial transaction devices: Treasurer's department. All yes, Motion carried.</p>	<p>Resolution 2017-9-5 Acceptance of Payments by Financial Transaction Device</p>
<p>Motion by DuPuis, second by Milburn to adopt Resolution #2017-9-5a for Authorized Signatures as follows: The following individual listed are authorized to act on behalf Roscommon Township for all matters pertaining to the Chemical Bank Account #617826011, including, but not limited to, signing account agreements and related documents such as requests or directives to purchase or sell securities or other holdings in the account,, or to transfer or distribute funds from the account. All transactions will require two authorized signatures. Chemical Bank is entitled to rely on the authority of the individuals named to act on behalf of Roscommon Township until such time as Chemical Bank is notified in writing of any change by delivery of a superseding resolution: Mary Ann Hose, Carie Milburn, Anna Stogiera, and Sally Balogh. All yes, Motion carried.</p>	<p>Resolution 2017-9-5a Chemical Bank Authorized Signatures</p>
<p>Bids were opened for partial residence structure demolition at 415 Maple. Bid #1 was Pete's Contracting, received 8/31/2017 at 11:15 am in the amount of \$7,100 and Bid #2 was Sajdak Contracting, received on 9/1/2017 at 9:01 am. in the amount of \$5,000. Motion by Milburn, second by DuPuis, to award the bid for Project 2017-Demolition of 415 Maple Partial Residence Structure to Sajdak Contracting, contingent upon Certificate of Insurance as per bid spec for an amount not to exceed \$5,000. All yes, Motion carried.</p>	<p>Bids for Project 2017- Demolition of 415 Maple</p>
<p>Discussion regarding the sale of Property #011-460-115-8500. Motion by Christian, second by Hose, to authorize advertisement for Bids for Sale of Property #011-460-115-8500 for the minimum bid of \$5,000, with all closing costs and transfer fees paid by purchaser. All yes, Motion carried.</p>	<p>Sale of Property #011-460-115-8500</p>
<p>Clerk presented information regarding the State Grant for election equipment. Motion by Hose, second by Christian, to adopt Resolution #2017-9-5b as follows: WHEREAS, the Roscommon Township Board wishes to apply to the Secretary of State for a grant to purchase a new voting system, which includes precinct tabulators, accessible voting devices which can be used by individuals with disabilities, and related Election Management System (EMS) software. WHEREAS, partial funding for the new voting system will be provided by the State, and will include a combination of Federal Help America Vote Act and State-appropriated funds. Local funding obligations are detailed in the attached ES&S (Election Systems & Software) quote. WHEREAS, Roscommon Township plans to begin implementation of the new voting system in 2018. WHEREAS, the deadline for submitting the required State Grant Application is upon receipt of the Grant Agreement. NOW, THEREFORE, BE IT RESOLVED that Carie A. Milburn, Roscommon Township Clerk, is authorized to submit the Grant Application on behalf of Roscommon Township, Roscommon County, effective this 5th day of September, 2017. All yes, Motion carried.</p>	<p>Resolution #2017-9-5b, Election Equipment Grant</p>

Clerk presented a proposal for extra voting equipment. Motion by Milburn, second by Hose, to approve the purchase of extra voting equipment in the amount of \$3,259.24. All yes, Motion carried.	Voting Equipment
County request for \$500 for election wireless modeming system was discussed. Motion by Hose, second by Christian, to approve up to \$500 as requested by the County Clerk to cover charges of election wireless modeming system pending full participation from local jurisdictions. All yes, Motion carried.	County Clerk's Request regarding Election Wireless Modeming System
Lakeview Park Phase II bid tabulations tabled to Special Meeting September 8, 2017 at 8:30 am.	Lakeview Park Phase II
Great Lakes Recreation proposal for wrong color dragonfly was discussed. Motion by Milburn, second by DuPuis, to authorize the purchase of discounted playground equipment offered by Great Lakes Recreation Company due to company error of sending wrong color (green instead of blue) for a cost not to exceed \$1,600 from budget line 101-698-777-00, Lakeview Park Expenses. Milburn-yes, Randall-yes, Christian-no, DuPuis-yes, Hose-yes. Motion Carried.	Purchase of playground equipment
2017 Questview Street Light Special Assessment was discussed. Motion by Hose, second by Christian, to adopt Resolution #2017-9-5c to set the Questview Street Light Special Assessment at \$37 per unit for the 2017 winter tax bill. All yes, Motion carried.	Resolution #2017-9-5c Questview Street Light Special Assessment
Republic Services' August 28, 2017 renewal proposal was reviewed and discussed. Gary Hicks from Republic Services answered questions. Motion by Milburn, second by DuPuis, to adopt Resolution #2017-9-5d to contract with Republic Services effective April 1, 2018 for Option #2 (Carted Solid Waste/Drop-off Recycle.) Republic Services will continue to provide each household with carted collection of solid waste services on a weekly basis. Republic will continue to provide drop-off container for the collection of single stream comingling recycling. The term for the option is based on five (5) years. Roscommon Township wishes to have the opportunity to amend services with Option #1 (Carted Solid Waste/EOW Bin Recycle) and/or Option of yard waste pursuant to Solid Waste Contract Extension dated August 28, 2017. All yes, Motion carried.	Resolution 2017-9-5d Republic Services Solid Waste Contract Extension
The assessment for solid waste was discussed. Motion by Milburn, second by Christian, to adopt the 2017 Solid Waste Special Assessment at \$101 per unit for the 2017 winter tax bill. All yes, Motion carried.	2017 Solid Waste Special Assessment
There was discussion of the MTA On The Road Education/2017 Regional Meetings. Motion by DuPuis, second by Hose, to authorize up to five Roscommon Township Board members to attend the MTA on the Road Regional Meeting on October 24, 2017 at West Branch for a cost not to exceed \$111 plus mileage for each attendee. All yes, Motion carried.	MTA On The Road Regional Meeting
Discussion regarding MTA Township Governance Academy Courses. No one was able to attend those classes.	MTA Governance Academy Courses
Michigan State University Free Webinar flyer was reviewed.	MI State Free Webinar
Clerk presented the Movie in the Park report.	Movie in the Park
Two bids for equipment at Compost Center were discussed. Motion by Hose, second by Christian, to sell six foot back blade, six foot double disc, and five foot brush hog for \$750 from Compost Center to Western Industries. All yes, Motion carried.	Unused Compost Center Equipment
ANNOUNCEMENTS	
None at this time.	none
PUBLIC COMMENT	
Roscommon County Sheriff Department Sergeant spoke regarding Medical Marihuana commercial facilities and encouraged the Township to move slowly. Other members of the public also commented on the Medical Marihuana Facilities, availability of Medical Marihuana, waiting to take action, size of facilities, USHHS 2003 patent and testing.	Medical Marihuana Commercial Facilities
Resident suggested posting no parking for over 24 hours signs.	Parking Signs

Roscommon County Clerk thanked the board for their support with the election equipment and stated that the equipment was possibly being delivered by the end of the month. As a resident she spoke of her support of every other week curbside recycle and curbside yard waste pickup.	Election Equipment
Member of the public mentioned the Household Hazardous Household Waste Day, Saturday, September 9.	Household Hazardous Waste Day
	ADJOURN
Motion by DuPuis, second by Milburn, adjourn at 8:40 p.m.	8:40 p.m.
Carie A. Milburn, Township Clerk	Date:
Diane F. Randall, Township Supervisor	Date:
	Minutes prepared by Anna Stogiera